

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held December 14, 2017 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 12.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Adam R. Britt

Pledge of Allegiance: Adam R. Britt

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. USSA / USBA / UASBO Legislative Agenda
3. Discussion of Board Priorities for Coming Year
4. Our Schools Now Initiative
5. Review of Policies

Review of Policies

Student Attendance

Millard School District Policy - File Code: 6010
Fifth Reading

Student Drug Testing Policy - NEW

Millard School District Policy - File Code: 6102
Fourth Reading

New Employee Incentive - Termination Benefit Policy

Clarification of Intent
Millard School District Policy - File Code: 4016
First Reading

Extended Student Travel

Millard School District Policy - File Code: 6050
First Reading

Review of Policies
Continued

6. Staffing Timeline
7. Review of Negotiated Agreements for 2017-2018 School Year
8. Principal's Meeting - BoardDoc

Member Schena made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Lund with the voting as follows:

Closed Executive
Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Rawlinson	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Lund, with the voting as follows:

Regular Session

Member Schena	Aye
Member Lund	Aye
Member Holt	Aye
Member Rawlinson	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:30 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held November 9, 2017 were approved by a motion from Member Schena, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Board President's Report

Board President's
Report

None

Superintendent Styler's Report

Superintendent
Styler's Report

1. Superintendent Styler reviewed the attendance for the Utah School Boards Association Conference and suggested that the legislative dinner usually held on Thursday evening not be held this year because of struggling to get our area's legislators to attend.

Business Admin-
istrator Report

Business Administrator Report

1. Registration for the Utah School Boards Association was shared with the Members of the Board.

2. The audited Millard School District Financial Statements for the year ending June 30, 2017 were available for review by the Members of the Board of Education and have been uploaded to the District's webpage.

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills /
Approval Finan-
cial Reports

Payment of bills from check #014342 to check #014542, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #13.

Substitute Teachers

Substitute Teach-
ers

Brielle (Francom) Albers (Delta) Jamie Backer (Delta)
Beth Miller (Kanosh) Meagan Taylor (Kanosh)

Each have completed the SubInstructor On-Line program and have passed a current background check and TB Test.

Recommended for approval.

Adult High School Secondary Diploma

Adult High
School Secondary
Diplomas

Isidro Sandoval

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed his transcripts and determined that he has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Support of Millard County Junior Livestock Show

Support of Millard County Jr Livestock Show

The Millard School District has supported the Millard County Junior Livestock Show with a donation of \$1,500, for the support of the purchase of two (2) hogs up to a cost of \$1,000, with the hogs to be cut and wrapped and given to Millard School District employees on a drawing basis, as determined by Millard School District administration, with the total cost not to exceed \$1,500.

Recommended for continued support.

2018 High School Spring Activity Schedules

High School Spring Activity Schedules

Delta High School

- Delta High School 2018 Baseball
- Delta High Region 18 Girls' Golf for 2018
- Delta High School Boys' Soccer - 2018
- Delta High School Softball for 2018
- Delta High School Boys' Tennis for 2018
- Delta High School Boys' and Girls' Track for 2018

Millard High School

- Millard High School 2018 Baseball
- Millard High School Region 18 Girls' Golf for 2018
- Millard High School Boys' Soccer for 2018
- Millard High School Softball for 2018
- Millard High School Boys' and Girls' Track for 2018

Personnel Items:

Personnel Items

Letter of Resignation

Dale Josse - Millard High School Head Girls' Soccer Coach

Ratification of Delta South Elementary School Lunch Worker

Marisol Gallardo - Four (4) hours per day

Ratification of Fillmore Elementary School Instructional Assistants

- Maria Falleroni - Three (3) hours - Special Education
- Taylor Frampton - 5.75 hour - Special Education

Ratification of Delta High School Part-time Instructional Assistant

Jan Christensen - 5.75 hours

Member Rawlinson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Holt and carried unanimously by the Members of the Board.

Information Items

Information Items

Millard School District December 1, 2017 Student Enrollment Summary

A review was made of the Millard School District December 1, 2017 Student Enrollment Summary, which shows the total enrollment of the Millard School District being 2,844 with the this being the same as the October 1, 2017 summary.

Action Items

Action Items

Policy Approval

Policy Approval

Member Schena made a motion to approve the following policy:

Student Attendance

Millard School District Policy - File Code: 6010

Motion was seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Discussion was held regarding Millard School District policy: New Employee Incentive and Termination Benefit Policy - File Code: 4016. Questions have been raised concerning the interpretation of the language in the policy and the need to clarify the actual intent of the Board of Education when developing this policy. It was suggested that the original intent was a new employee incentive for professional educators (teachers) only and not classified employees or part-time employees.

Member Lund made a motion to clarify the intention of the Board of Education regarding the language found in Millard School Policy: New Employee Incentive and Termination Benefit - File Code: 4016, with the clarification being that the new employee incentive is to be available for full-time contracted employees. This benefit would not be available to part-time employees. Motion was seconded by member Rawlinson and carried unanimously by the Members of the Board.

Reappointment of Superintendent David V. Styler for July 1, 2018 through June 30, 2020

Reappointment of David V. Styler as Millard School District Superintendent

Discussion was held regarding the re-appointment of David V. Styler as Superintendent of the Millard School District for the period July 1, 2018 through June 30, 2020.

Member Schena made a motion to renew the employment contract for Superintendent David V. Styler, for the period July 1, 2018 through June 30, 2020, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Reappointment of Keith T. Griffiths as Business Administrator for July 1, 2018 through June 30, 2020

Reappointment of Keith T. Griffiths as Business Administrator

Discussion was held regarding the re-appointment of Keith T. Griffiths as Business Administrator of the Millard School District for the period July 1, 2018 through June 30, 2020.

Member Rawlinson made a motion to renew the employment contract for Business Administrator, Keith T. Griffiths, for the period July 1, 2018 through June 30, 2020, seconded by Member Lund and carried unanimously by the Members of the Board.

Request for Leave of Absence

Mrs. Lynne Harris, an Instructional Assistant at Delta North Elementary School, requested a leave-of-absence from January 22, 2018 through February 12, 2018. Mrs. Harris will use her personal leave day and need eight and one-half days of unpaid leave.

Member Schena made a motion to approve the unpaid leave-of-absence for Mrs. Lynne Harris, as outlined above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Request for
Leave-of-Absence
/ Lynne Harris

Honoring Personnel and Parent Excellence

Honoring Millard School District personnel and parents for the contributions given on a field trip. Principal Harold Robison, Fillmore Elementary School, explained to the Members of the Board regarding an incident that occurred on a field trip to the Clark Planetarium and then to Liberty Park to eat their lunch. One student got stung by a bunch of wasps, followed by several students getting stung. This student was allergic to bee and wasp stings.

Honoring Excel-
lence

- *Mrs. Josalyn Stevens - FES Teacher
- *Mrs. Emily King - FES Teacher
- Mrs. Whitney Durrant - FES Teacher
- Mrs. Vicki Allen - FES Teacher
- Mrs. Rebecca Bond - Bus Driver
- *Mrs. Linda Stephenson - School Nurse
- *Mr. Daniel Stevens - Parent
- *Mrs. Nichole Briceno - Parent
- Mrs. Amy Rasmussen - Parent
- Mrs. Teneal Taylor - Parent
- Mrs. Lisa Barrera - Parent

*Present for the Board Meeting

Each were presented with a certificate of Excellence

Public Comment

None

Public Comment

Communications for Board Members:

1. School Newsletters:

- a. Delta South Elementary School's - "Bunny Bulletin"
December 2017
- b. Delta North Elementary School's "Bulldog Bulletin"
December 2017
- c. Fillmore Elementary School's "Chipmunk Chat"
December 2017
- d. Delta Middle School's December 2017 Newsletter
- e. Fillmore Middle School's December 2017 Newsletter

Communications
For Board Mem-
bers

School Newslet-
ters

Board Member Comments

Board Member
Comments

1. Member Holt expressed his appreciation and thanks for a “job well done” to the directors and students who participated and performed in the Delta High School musical “Cinderella”. He attended the performance each night and was excited with the quality of the performances by all.

2. Member Rawlinson indicated how impressed he is with the Delta High School Band and Orchestra programs. They are doing so well and contribute so much to the good things happening at Delta High School. The arts at Delta High School are doing well.

3. Member Lund expressed how grateful he is to be at Board meeting with having to miss the November Board of Education meeting. He appreciates the good things happening with the educational process for our students.

4. Member Schena indicated that he too had seen the Delta High School musical “Cinderella” and was impressed with the production.

Member Schena also reported that the Delta High School Wrestling program is doing well with Head Coach Cameron Day. Coach Day has the wrestling players in a “study hall” from three o’clock until four o’clock each day, with practice from four o’clock until six o’clock each day. It is exciting and refreshing to have the emphasis on academics and seeing the students succeed.

5. Member Britt expressed his appreciation for the District Office staff. He indicated that whenever he comes to the District Office, he finds everyone on task and most pleasant to work with. He has the same feelings when going into the schools.

Member Britt reported that he and Principal, Derrick Dearden, watched the Millard High School music program, with Mr. Joe Tarbet, Music Teacher doing a great job.

6. Superintendent Styler expressed his thanks and appreciation for his re-appointment as Superintendent of the Millard School District Superintendent for another two-year period.

Superintendent Styler reported that several individuals have visited the Millard School District since the last Board of Education meeting and have been so excited and impressed with the good things happening.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, January 11, 2018, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:00 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator